

MAINTENANCE KIT INSTRUCTIONS

HP LJ 4200/4240/ 4250/4300/4350

FUSER REPLACEMENT:

1. Turn the printer off. Warning: The fuser may be hot! Either wait five minutes for it to cool before proceeding further, or handle it with caution.
2. If a duplexer is installed, remove it by lifting it slightly and sliding it out the rear of the printer.
3. **Fig. 1** Facing the rear of the printer, remove the rear cover/rear output bin by opening it partway, flexing it enough to pop one hinge pin out of the frame, and then sliding the other hinge pin out.
4. **Fig. 2** Squeeze the blue release tabs and pull the fuser straight out the rear of the printer. Be careful to grasp it by the white plastic only. Do not pull on the black plastic diverter.
5. Install the new fuser by reversing these steps. Push it in until both sides snap into place.



TRANSFER ROLLER REPLACEMENT:

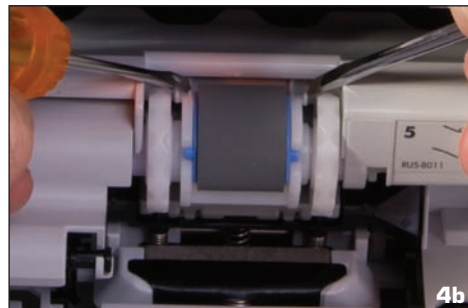
1. Open the top cover and remove the toner cartridge. Avoid exposing the cartridge to light for prolonged periods; i.e., put it in a dark place or cover it while it is



- out of the printer.
2. **Fig. 3** The transfer roller is mounted to the floor of the printer. To remove it, use a screwdriver or pick to lift the left end of the metal shaft, and then slide the roller to the left to free the right end.
 3. Install the new roller. Slide the non-gear end of the shaft into the right holder. Then, with the open end of the black plastic collar facing down, push the left end of the shaft down until it snaps in place. Take care not to touch the rubber surface of the transfer roller – wear rubber gloves or handle the metal shaft only. If the roller has a protective paper sleeve, remove the sleeve after installing the roller.

MP PICKUP ROLLER REPLACEMENT:

1. If the optional envelope feeder is installed, remove it by pressing the release button on its left side and pulling it forward. If there is no envelope feeder, remove the front accessory cover.
2. **Fig. 4a and 4b** Release the pickup roller by prying outward on the latches located on each side at the top of the roller, and lift the roller out. A pair of screwdrivers may be necessary.
3. To install the new roller, insert the pivot pins into the lower mounting slots, and then rotate the roller to the rear until the upper part snaps into place.

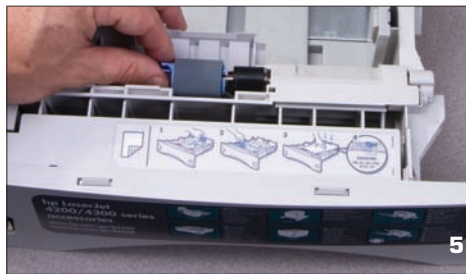


SEPARATION ROLLER REPLACEMENT:

1. **Fig. 5** Remove the paper cassette from the printer. It may also help to remove all paper from the cassette. The separation roller is in the front of the cassette.
2. Release the latch and lift the access cover to the left of the roller.
3. Pinch the blue clip and slide the roller off to the left.
4. When installing the new roller, make sure it locks into place. Also make sure to close and latch the access cover.
5. Repeat Steps 1 to 4 for any additional cassettes.

FEED ROLLER REPLACEMENT:

1. **Fig. 6** The feed roller is mounted to the feeder frame directly above the separation roller. To access



it, remove the paper cassette from the printer. The feed roller is identical to the separation roller, and is replaced the same way, except that there is no access cover. Note that there is also a pickup roller with white rather than blue plastic behind the feed roller. It does not need to be replaced at this time.

2. Repeat Step 1 for any additional cassettes.

RESETTING THE MAINTENANCE MESSAGE/ COUNT:

1. Turn the printer off. On the 4200 or 4300, press and hold the key while powering on. On the 4240, 4250, or 4350, power on first and watch the display. When it begins the memory count, press and hold .
- In either case, continue holding until all control panel lights blink once and then come back on and stay on (this should take about 10 seconds), and then release the key.
2. The display should come up reading "Select Language." Now use the up or down arrow key to scroll the display until it reads "New Maintenance Kit," then press to select it. This will reset the maintenance counter and clear the "Perform User Maintenance" message.

—Dennis Kosterman